

VENDOR'S CHECKLIST

- **Mobile Food Unit License**
[Food Establishment License](#)
- **Mobile Unit Log**
[Mobile Unit Log](#)
- **Food Establishment & Mobile Unit Application Packet**
[Food Establishment & Mobile Unit Application Packet \(PDF\)](#)
- **Staff Certification**
[Always Food Safe](#)
[360training](#)
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LOCAL JURISDICTION REQUIREMENTS

- **Wyandotte County (Kansas City, KS)**
[Mobile Food Vendor Requirements \(PDF\)](#)
- **City of Newton**
[Newton Mobile Food Vendor Info – City Website](#)
- **City of Topeka**
[Topeka Mobile Food Vendor Application \(PDF\)](#)

KANSAS STATE REQUIREMENTS



CONTACT INFORMATION

AGENCY	PHONE	EMAIL / NOTES
Kansas Department of Agriculture (KDA)	(785) 564-6700	Email: KDA.FSL@ks.gov (agriculture.ks.gov , Toast POS , newtonkansas.com , budget.kansas.gov , agriculture.ks.gov)
Wyandotte County Health Dept.	<i>Via County Website</i>	Inspecting commissary & vendor setup
Douglas County (Lawrence)	<i>Via County Guide</i>	See PDF for specific office contacts
City of Newton – Fire/Permits	<i>See city site</i>	Licensing info available online
City of Topeka – City Clerk	<i>Check application</i>	Contact in PDF